Technology Services
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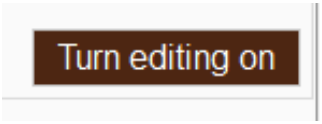
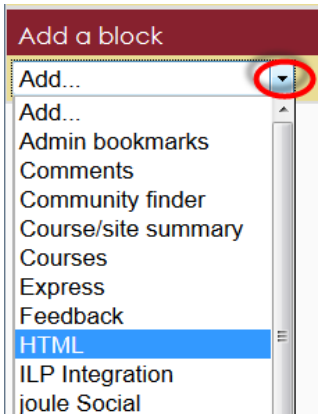
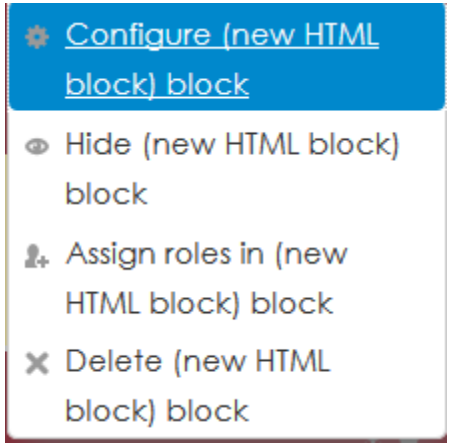
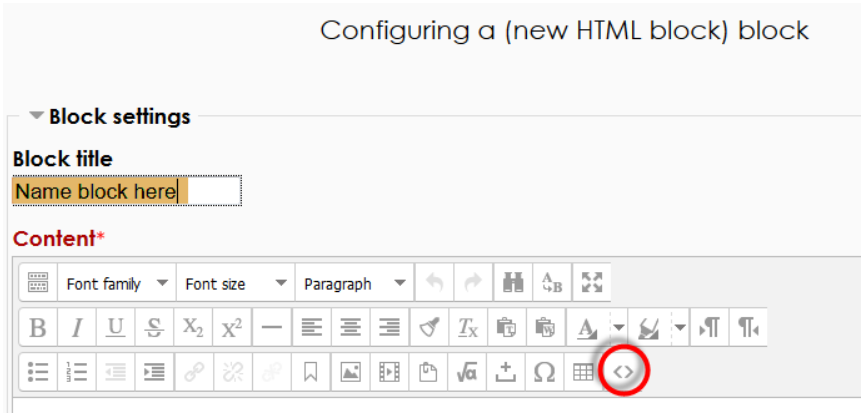
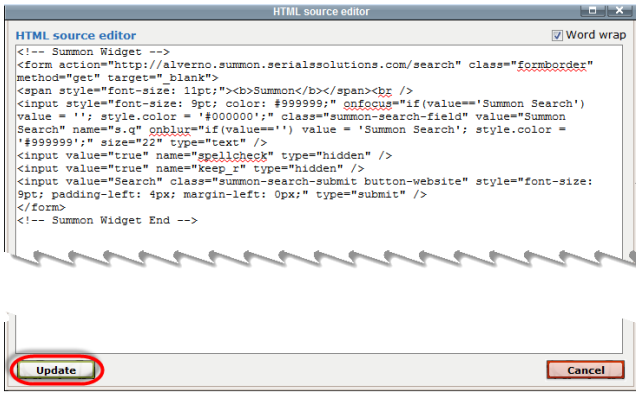
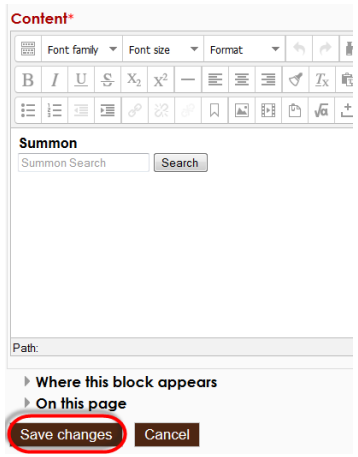
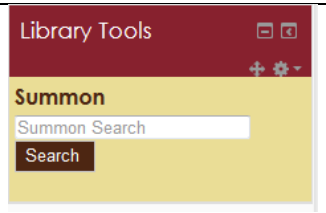
Creating an HTML Block

Follow the steps below to add code to an HTML block.

Task	Screen Shot
1. Log into Moodle. 2. Choose the course page. 3. Click Turn editing on.	
4. Scroll down to the Add a Block block. 5. Click on the down arrow and select HTML.	
6. Click on the to move the block to a new location. 7. Click on the to go to Action settings.	

TASK	Screen Shot
8. Select Configure (new HTML block) block.	
9. In the Block title box, Name the new block 10. Click on the <> icon to open the HTML source editor.	

TASK	Screen Shot
11. Paste your code in the HTML source editor. 12. Click the Update button at the bottom of the page.	
13. The code result will appear in the Block Settings editor box. 14. Click the Save changes button at the bottom of the page.	
15. The HTML block appears with the new name and code result.